GREGORY SEALE

LP73 Papier Village,Morne Coco Road,Maraval

Republic of Trinidad and Tobago

Mobile - (868)757-5280

OBJECTIVE

To acquire a position that allows me to use my skills and qualifications in a leadership role in all aspects of the business daily operations in a progressive organization.

EXPERIENCE

* **December 2016-Present Self Employed:**

Upholsterer, General Home Contracting and Tiling.

* **October 2016-November 2016;**

Sand Blaster General Worker -Point Lisas Industrial Estate for IPSL and Prime Equipment Rental Industries.

* **2004-2008 -Massy Stores West moorings- Packer/Warehouse clerk/Inventory Clerk/Customer Service Representative:**

**Duties Included:**

1. Preparation of orders by processing requests and supply and distribution orders, packing boxes and placing orders in delivery areas.
2. Replenishing shelves daily by producing layout plans for stores and maintain store shelves and inventory
3. Maintaining inventory controls by printing stock location orders and inventory requests.
4. Maximize customer interest and sales levels by displaying products appropriately
5. Providing Quality Service by following organization policies and standards.
6. Maintains safe and clean work environment by keeping shelves, box area and working area neat and tidy, whilst complying with procedures, regulations and rules.
7. Completing timely reports by data entering required information
8. Contributed to team accomplishments by efficiently completing related results and tasks as required.
9. Liaising with customers daily to provide exceptional service as required.

* 2008-2010- Amalgamated Security-Special Operations Agent
* 2010-2012 -Wonderful World Warehouse Maraval- Warehouse Laborer/Packer
* 2012-2014- Executive Body Guard Services-Security Agent

**EDUCATION**

A. **PLEA pass certified, Confined Space Certified, Health,Safety,Security and Environment (HSSE) certified.**

**Caribbean Examination Council CXC:**

B.

Subjects Grade

English A 2

Mathematics 3

Technical Drawing 1

Visual Arts 1

Social Studies 2

Principles of Business 2

Geography 2

OTHER SKILLS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Software Applications:

Microsoft Office: All Microsoft Applications

Research: Internet

INTERESTS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reading, Traveling and Music.